

Cleaning checklist for the Old Stables Cottage

Cottage to be cleaned by Liz Handford and Sandy Thomas

Appropriate PPE (gloves, mask and apron) should be worn when cleaning.

Cleaning Check List

All surfaces are to be cleaned first, then disinfected

Outside space
Clean outdoor furniture and gates with virucidal spray
General
All windows to be opened, if not open already
Mattress covers to be removed and washed
Laundry basket, pegs and door mat to be removed from the kitchen
Place mats, coasters and floor mat to be removed from the conservatory
Mats to be removed from the double bedroom, twin bedroom and hall
Cushions to be removed from the lounge
Coat hangers to be removed from the bedrooms
Bins and toilet brush holder to be removed from the bathroom
Entrance Hall
Key disinfected
Internal and external handles wiped and disinfected
High level surfaces dusted
Surfaces, including window sill and skirting boards wiped and disinfected
Windows cleaned
Light and power switches wiped and disinfected
Curtains steamed
Hard flooring hoovered and mopped with virucidal cleaner
Pictures cleaned with virucidal cleaner
Cupboards disinfected
Lounge
Internal doors and door furniture wiped and disinfected
High level surfaces dusted
All surfaces, including window sill and skirting boards wiped and disinfected
Electrical equipment, wifi hub and remote controls wiped with virucidal wipes
Windows cleaned
Light and power switches wiped and disinfected
Curtains steamed
Hard flooring hoovered and sprayed with virucidal cleaner
Pictures and mirrors cleaned with virucidal cleaner
Drawers and cupboards wiped and disinfected
Stored cushions to be put on easy chairs and settee

Kitchen and conservatory
Internal doors and door furniture wiped and disinfected
High level surfaces dusted
Light and power switches wiped and disinfected
All surfaces, including skirting boards wiped and disinfected
Electrical equipment wiped down
Door cleaned
Hard flooring hoovered and mopped with virucidal cleaner
Bin disinfected
Clean and sanitise all electrical items
Oven and hob: clean and disinfect surfaces, doors, handles and controls
Fridge: clean and disinfect inside and out, including handle
Pans, crockery, utensils to be washed
Drawers and cupboards wiped and disinfected
Put down stored door and floor mats
Put stored laundry basket and pegs on top of fridge
Put stored table mats and coasters on the dining table
Bedrooms
Internal doors and door furniture wiped and disinfected
High level surfaces dusted
Light and power switches wiped and disinfected
All surfaces and furniture, including skirting boards wiped and disinfected
Cupboards wiped and disinfected
Mattress and curtains and lamp shades steamed
Mirrors cleaned
Hard flooring hoovered and mopped with virucidal cleaner
Put 3 stored mattress covers on the bed
2 stored mats to be put down
Bathroom
Internal doors and door furniture wiped and disinfected
High level surfaces dusted
Light and power switches wiped and disinfected
Clean tiles
Clean shower and sink with virucidal disinfected including pedestals and splashbacks
Remove shower head and clean
Clean and sanitise taps
Clean plugholes and pour disinfectant down
Clean and sanitise toilet bowl
All surfaces, including skirting boards wiped and disinfected
Mirrors Cleaned
Windows cleaned
Hard flooring hoovered and mopped with virucidal cleaner
Soak tooth mug and soap dish in Milton sterilising fluid
Place stored bins and toilet brush and holder in the bathroom